



## **The Bill Allen Memorial Scholarship 2023-24 (supported by Organic Farmers & Growers CIC)**

### **Who can apply?**

To be eligible to apply for the Bill Allen Memorial Scholarship you must have been offered a conditional or unconditional place on the MSc Agro-ecology programme at Harper Adams University. Both full-time and part-time students are eligible to apply. **You must** be starting your studies in Autumn 2023 and have achieved, or be expected to achieve, a minimum of a 2:1 Honours degree or equivalent experience at the point of application. If an applicant is awaiting his/her degree results at the point of application, the award may be offered conditionally upon confirmation of the applicant achieving a 2:1 Honours degree or higher or having equivalent experience.

### **The Scholarship**

Should a full-time student be awarded, the successful scholarship recipient will receive an award valued at up to £4,000 for the academic year that they study on campus at the University. The scholarship will be payable in two equal parts; half to be paid in February 2024 and the balance in May 2024.

If a part-time student is awarded the successful scholarship recipient will receive an award valued at up to £2,000 for their first year of study and a further award valued at up to £2,000 for their second year of study. The year one scholarship will be payable in February 2024 and the year two scholarship will be payable in February 2025.

Payment is conditional on the scholar remaining registered as a student at Harper Adams. They must pass all modules of study during the continuation of the scholarship and submit a letter of thanks for the sponsor to the Development Trust prior to the receipt of each payment.

This is a competitive award which will be evaluated on the merit of the submitted application, academic achievements to date and interview. The Development Trust embraces diversity and promotes equality of opportunity and access to higher education. The Trust has been successful in supporting a wide range of students. It strongly encourages applications from students of all backgrounds. Where there are two applicants of equal merit, preference will be given to applicants who are from backgrounds that are underrepresented in UK higher education.

The decision of the Bill Allen Memorial Scholarship Panel is **FINAL** and they reserve the right to withdraw their award at any time should they feel this action is required.

### **Application Process:**

Your application must include the following three documents, which should be saved in PDF format named; 1 Consent Form, 2 Covering Letter and 3 CV and emailed to [DevelopmentTrust@harper-adams.ac.uk](mailto:DevelopmentTrust@harper-adams.ac.uk) by 12pm noon on **Friday 27 October 2023**. Email subject: **Bill Allen Memorial Scholarship**

1. **Consent Form** – this must be completed and signed to show that you have read and understood the Privacy & Data Protection Notice



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2. **In a covering letter** addressed to Mrs D Taylor, please explain why you would be interested in receiving the Bill Allen Memorial Scholarship, including information about:
  - Why you have selected to study Agro-ecology
  - What your career plans are upon graduation
  - How would you use the scholarship if you were successful in your application
3. **CV** – no more than 2 pages

Shortlisted applicants are required to attend a panel interview at Harper Adams University on **Friday 17 November 2023**.

The Interviewee will be required to prepare and give a 5-10 minute presentation during the interview based on the following topic:

***“In the face of current climate, soils and biodiversity crisis how do you feel farm support and food policy should address these challenges”***

### **Privacy and Data Protection Notice.**

#### **How your personal information will be used:**

As part of your application Harper Adams University will process your personal data as it is necessary for the performance of a task carried out in the public interest (the provision of educational scholarship programmes) or in the exercise of official authority vested in Harper Adams University as data controller.

Personal information that you supply to Harper Adams University may be used for the following purposes:

- To administer your studies and record academic achievements
- To assess and process your scholarship application
- To publicise your scholarship
- To assist in pastoral, welfare or additional needs services
- To administer the financial aspects of your scholarship
- To monitor equalities procedures and compliance
- To manage quality and effectiveness of provision including external audits
- For careers advice and alumni relations including fundraising

We may share your information with other departments in the University to carry out the purposes listed above. We will also share your personal data with the scholarship provider/sponsor; in this case for the purposes listed above.



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Your personal information may be shared with third parties with your consent, where disclosure without your consent is required or permitted by law or where the University instructs or works with a third party for the purposes listed above. Your information will not be shared externally for marketing purposes.

The University may use automated profiling of personal information for the purposes of improving services, enriching your experience with the University or signposting events and activities that may be of interest.

Your personal information will be retained by the University for the period specified in the [Records Retention Guidelines](#). You have the right to access your personal information (in a format that is usable to you for other purposes), correct inaccurate or incomplete information or request that your personal data be deleted or processing restricted.

For further information about how your data is used by the University, please view the Data Protection Policy and Layered Notice. The complaints procedure for Data Protection and Freedom of Information can also be found on the University website or contact the Data Protection Officer on [dpo@harper-adams.ac.uk](mailto:dpo@harper-adams.ac.uk). The complaints procedure also sets out your right to lodge a complaint with the Information Commissioner.