



## ACCOMMODATION CHECKLIST:

The following list is for your guidance only, for those of you who have lived away from home before you may not need to follow this list, however, for those of you venturing away from home for the first time please use the following checklist to ensure that you have everything you could possibly want and need during your residence in Halls. Please bear in mind that the items listed here are just the basics feel free to add your own essentials to the list!

All students will require:

- 1 Duvet
- 2 Duvet covers
- 2 Single fitted/flat sheets (for 3 ft bed)
- 2 Pillows
- 4 Pillow cases
- 2 Bath towels
- 4 Hand towels
- 1 Laundry bag (NO wires) these can be purchased from the Laundry for £3.00
- 1 Bedside lamp (this will need to be PAT tested)
- Clothes hangers

You may also wish to bring:

- A floor rug
- A blanket or throw
- Television (you will need to arrange your own TV licence)
- Radio (this will need to be PAT tested)
- Kettle (this will need to be PAT tested)
- Personal Computer / Laptop (this will need to be PAT tested)
- A 'mini fridge' or cooler (this must be PAT tested)

*Please add your own items here....*

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You CANNOT have the following items in your room:

- Electric fire
- Cooker
- Toaster
- Microwave
- Standard Refrigerator (unless required for medication and agreed in advance)

For those in **Self Catering Accommodation** you are advised to bring the following:

- FOOD! You will be self-catered from day one so please stock up!!
- 1 Frying pan or wok
- 2 Saucepans
- 1 Baking Tray
- 1 Chopping Board

- 3 Tea towels
- 2 Dinner plates
- 2 Small Plates
- 2 Cereal Bowls
- 4 Mugs
- 4 Glasses
- 2 Sets of Cutlery
- Knives and cooking utensils
- ...and don't forget the Washing up Liquid!!!

*Please add your own items here....*

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### **Laundry**

**N.B. The Laundry are only able to use biological products.**

*Resident Students:* The board and residence charge covers a weekly laundry service for resident students during term time. The service includes the laundering of bed linen and, within generous limits, personal clothing.\* Students are required to bring their own bed linen, including pillows and a duvet.

*Marking:* It is important that each item of bed linen and clothing (even socks!!) sent to the laundry is marked with the student's name and initials, preferably with 'Cash' type labels, which should be sewn onto items or alternatively in permanent marker / fabric pen, pens are available from the Laundry. The University accepts no responsibility for unmarked items.

\*Please note that 'hand wash only' items cannot be cleaned by the Laundry staff.

### **PAT Testing**

In accordance with College Regulations all students are reminded that it is **your** responsibility to ensure that any electrical/electronic appliance you bring into the halls is electronically sound and has had a Portable Appliance Test (a valid PAT Certificate will be required).

If electrical items such as electric kettles, televisions, mini fridges/coolers, stereos and computers are brand new (out of the box), you do not need to carry out PAT testing but you will need to provide the receipt to prove when it has been purchased. Inspections will be done at random at the start of the academic year.

Where an electrical item fails the PAT test, it will be removed by the Estates and Facilities Department or Domestic Services Department for safe keeping. The student will be advised in person or a card will be left. The student will be required to arrange and pay for a repair and the item will be re-tested and if it passes, returned to the student.

Where an item is not repaired successfully within six weeks, it will be disposed of via the correct route by the Estates Department.

## **Personal Property and Money**

The University authorities can accept no responsibility whatsoever for loss or damage by theft, fire or other cause of personal property or money on University premises. Students are strongly advised to arrange insurance of their personal property.

If you have any queries regarding your accommodation or what to bring, please contact the Accommodation Office on:

01952 815176 or [accommodationoffice@harper-adams.ac.uk](mailto:accommodationoffice@harper-adams.ac.uk) .

Good Luck with the packing and see you soon!



