



## Interlibrary Loans : Electronic Delivery

In order to receive inter library loans via electronic delivery a plug-in called Fileopen needs to be installed.

All on campus student PCs already have Fileopen installed.

To install Fileopen on a personal computer the URL is provided below. There is also a link to the British Library to download a test document to show whether the installation has worked properly.

<http://cds.bl.uk/delivery/Freelink.action?service=FILEOPEN>

There are a few things you will need to be aware of when receiving articles via electronic delivery.

- You can only print the article off once (the first time you open the document).
- If you are opening the file on Google Chrome, you will need to disable the in-built PDF viewer so that FileOpen will be used. A guide on how to do this can be found here: <http://tinyurl.com/j6ex8j9>
- You have 30 days from when the file was sent to open it.
- Once opened the file will be accessible for 3 years on the PC it was originally opened on. After this it will disappear.
- Articles will be sent by the British Library from [noreply@bldss.bl.uk](mailto:noreply@bldss.bl.uk)



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